

EAST LYCOMING SCHOOL DISTRICT

Family Excursion or Vacation Request

The school district shall consider an extended family excursion or vacation, which requires the absence of children from school as a lawful absence if the trip meets the following stipulations:

1. The trip shall be conducted only under the direct supervision and in the company of the parent or guardian or by an adult person acceptable to the Superintendent and the parents of the pupils concerned.
2. Prior to the trip, the details of the trip shall be presented in writing to the principal of the school of attendance so that the principal is aware of the purpose, duration and destination of the trip.
3. The administration shall decide on the educational value of the trip to the child and shall indicate to the parents whether the absence will be considered unlawful.
4. The students and /or parents will be responsible for obtaining all assignments and for completing all work covered during the absence.

Please complete the items below:

Student Name(s)	Grade
_____	_____
_____	Grade _____
_____	Grade _____
_____	Grade _____

Dates of Trip: _____

Destination of trip: _____

- Please list historical sights, points of interest or other activities which would be an educational benefit to your child on this trip:

Parents Name: _____ Phone# _____

I understand that my child will be responsible for obtaining all assignments and for completing all work covered during his/her absence from school.

Signature of Parent or Guardian

Approved by Principal _____

Not Approved by Principal _____

Date _____

Signature of Principal